

Government of the people's Republic of Bangladesh
Office of the Principal
Technical Teachers Training College
Tejgaon, Dhaka-1208.

Invitation for Expression of Interest (EOI)

1.	Ministry /Division	:	Ministry of Education														
2.	Name of Procuring Entity	:	Technical Teachers Training College														
3.	Expression of interest for selection of	:	Consultant- Capacity Strengthening of DTE and BMET institutions in PPP, NTVQF budgeting and Research and Knowledge Management.														
4.	EOI Reference No.	:	ILO/B-SEP/03/2017														
5.	Date	:	19.06.2017														
6.	Budget & Source of Funds	:	B-SEP Project, ILO														
7.	EOI Closing Date & Time	:	Up to 12.00 P.M of 05.06.2017														
8.	EOI opening Date and Time	:	On 05.06.2017 at 12.30 P.M														
9.	Place of EOI Submission	:	Office Room of the Undersigned (Complete Application & CV)														
10.	Duty Station	:	TTTC, Dhaka														
11.	Job Nature	:	Contractual														
12.	Brief Description of the Assignment/Responsibilities	:	<p>The consultant will work under the supervision of the Principal, TTTC, Dhaka. The responsibilities and outputs are tabled below:</p> <p>Activity 1111.100: Strengthen financial planning and management of the skill system</p> <table border="1"> <thead> <tr> <th>Tasks</th> <th>Output</th> </tr> </thead> <tbody> <tr> <td>To organize 2 (two) workshops (each of two days), each for 30 persons/principals, DTE and BMET staffs from NTVQF piloting TVET institutions on how to introduce NTVQF costs within the existing budgetary mechanism of the Government</td> <td>60 persons/Principals, DTE and BMET staffs are introducing NTVQF costs within the existing budgetary mechanism of the Government</td> </tr> <tr> <td>To initiate pilots in at least five TVET institutions to enable the Principals to include NTVQF costs in their budget proposals and submit to the DTE/BMET</td> <td>Five piloting institutions submit the budget proposals including NTVQF costs to the DTE/BMET</td> </tr> </tbody> </table> <p>Activity 1111.200: Increase administrative and financial efficiency & effectiveness</p> <table border="1"> <thead> <tr> <th>Tasks</th> <th>Output</th> </tr> </thead> <tbody> <tr> <td>1 one-day validation workshop of 25 persons (to be conducted by the B-SEP consultant) for:</td> <td>Finalizing the document on lessons learnt from the PPPs</td> </tr> <tr> <td> <ul style="list-style-type: none"> i) Experience sharing on PPP implementation ii) Validation of the findings on lessons learnt from PPP </td> <td></td> </tr> <tr> <td>Printing the document on lessons learnt from PPP experiences</td> <td>Publishing the document on lessons learnt from PPP experiences</td> </tr> </tbody> </table>	Tasks	Output	To organize 2 (two) workshops (each of two days), each for 30 persons/principals, DTE and BMET staffs from NTVQF piloting TVET institutions on how to introduce NTVQF costs within the existing budgetary mechanism of the Government	60 persons/Principals, DTE and BMET staffs are introducing NTVQF costs within the existing budgetary mechanism of the Government	To initiate pilots in at least five TVET institutions to enable the Principals to include NTVQF costs in their budget proposals and submit to the DTE/BMET	Five piloting institutions submit the budget proposals including NTVQF costs to the DTE/BMET	Tasks	Output	1 one-day validation workshop of 25 persons (to be conducted by the B-SEP consultant) for:	Finalizing the document on lessons learnt from the PPPs	<ul style="list-style-type: none"> i) Experience sharing on PPP implementation ii) Validation of the findings on lessons learnt from PPP 		Printing the document on lessons learnt from PPP experiences	Publishing the document on lessons learnt from PPP experiences
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			<p>Activity 1113.300: ‘Strengthen the system for collecting, analysing and reporting labour market and skills data’</p> <table border="1"> <thead> <tr> <th>Tasks</th> <th>Output</th> </tr> </thead> <tbody> <tr> <td>Organize three research and knowledge management workshop (each of 5-days) of 25 persons each to prepare 75 researchers from among the Principals and staffs of TVET institutions under DTE, BTEB and from the DTE itself</td> <td>A group of potential researchers engaged in collecting, analysing and reporting labour market and skills data</td> </tr> <tr> <td>Provide to support new/prospective researchers to conduct research/study</td> <td>At least five research/study reports submitted to DTE research cell at TTTC.</td> </tr> </tbody> </table> <p>In discharge of the above responsibilities, the consultant will:</p> <ol style="list-style-type: none"> Organize, coordinate and manage the training/seminar and workshops) Develop training modules and supervise research and pilots Make liaison with and maintain contacts with the DTE and BMET institutions on behalf of the TTTC as required Prepare reports for each of the training/seminar/workshop as well as final reports and publish those (as required) Maintain contacts and engage in consultations with the BSEP project in discharge of the responsibilities. 	Tasks	Output	Organize three research and knowledge management workshop (each of 5-days) of 25 persons each to prepare 75 researchers from among the Principals and staffs of TVET institutions under DTE, BTEB and from the DTE itself	A group of potential researchers engaged in collecting, analysing and reporting labour market and skills data	Provide to support new/prospective researchers to conduct research/study	At least five research/study reports submitted to DTE research cell at TTTC.
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13.	Qualification and Experiences	:	<ol style="list-style-type: none"> Bachelor Degree with three years of relevant working Experiences or Masters Degree with two years of relevant working Experiences or Ph.D Degree with 06 Months of relevant working Experiences. Have Computer skills in MS Office package and Internet. 						
14.	Remuneration	:	To be Negotiated						

The procuring entity reserves the right to accept or reject any or all EOIs without assigning any reason whatsoever. No claims will be entertained in this regard.

This EOI is available at the Website of TTTC and Notice board of TTTC, Dhaka Polytechnic Institute, Glass and Ceramic Institute, Directorate of Technical Education, Bangladesh Technical Education Board.



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